



Provisional Residence Permit – Family Reunification Asylum Art. 8 ECHR' (516/517)

Please read the explanation first before you start filling in the form.

For whom is this application form intended?

You want to bring a family member from abroad to the Netherlands. You have an asylum residence permit or a derived asylum permit. A derived permit means that your residence depends on the residence permit of a family member. For example, because you came to the Netherlands earlier in connection with family reunification.

With this form you can apply for a Regular Provisional Residence Permit ('machtiging tot voorlopig verblijf' in Dutch and hereinafter: MVV) for your family member. An MVV is an entry visa with which your family member can travel to the Netherlands. Your family member can obtain a derived asylum residence permit after arriving in the Netherlands.

Do you want to apply for an MVV for your family members? And have 3 months not yet passed since you obtained your asylum residence permit? Then first see if you can use the application form 'Application for a Regular Provisional Residence Permit – persons making a journey in connection with family reunification with an asylum seeker' (647). This application is free of charge and the requirements are different.

Have 3 months already passed since you obtained your asylum residence permit? And you want to apply for an MVV for your family members. Then use the application form 'Application for the purpose of residence of 'family members and relatives' (sponsor)' for the following family members:

- Minor child with parent; 326
- Parent of an unaccompanied minor child; 347
- Husband with wife, wife with husband; 320-340
- Partner with partner; 322-342
- Minor foster child / adopted child with foster/adoptive parent; 350

Do you want to apply for family members other than those mentioned above? Then use this form.

In this form you are called a 'sponsor'. Your family member is called a 'foreign national'.

When can you use this form?

You can apply for the MVV for your family member after you have obtained your asylum residence permit or derived asylum residence permit. You can do so with this form.

Do you not have an asylum residence permit or derived asylum residence permit? Then use the application form 'Application for the purpose of residence of family members and relatives' (sponsor)' if you want to bring a family member to the Netherlands.

How do you fill in this form?

The application form consists of:

- The application form. Do you want to apply for more family members? Then use a separate application form for each family member.
- Appendices. This form contains links to appendices that you must fill in and enclose with the application form. Which appendices you must fill in depends on your situation, and you will read this further on in the application form.

How do you submit this application?

Do not send your application until you have filled in this form and the requested appendices completely. Do not forget to place your signature on the application form. You must also collect all means of evidence before you submit the application.

Send the complete application with appendices and documents to the IND by (registered) post. Will you enclose a letter with extra information? Then place this above the pile of documents. Afterwards, first add the applications per family member and then the documents and appendices that belong with that family member.

- Do not send original documents.
- Do not use staples or paper clips.
- Do not send USB-sticks, CDs, DVDs. All information must be on paper.
- Put everything in 1 envelope.
- Stick enough postage stamps on the envelope.

Send the complete application to:
Immigratie- en Naturalisatiedienst
Postbus 16
9560 AA Ter Apel

How much money do you have to pay for the application?

After the IND has received your application you will receive a letter stating the amount you must pay. It also explains how you must pay. Do you want to know in advance what the costs are? Then visit www.ind.nl/Fees-costs_of_an_application.

What happens to your application?

Has the IND received your application and have you paid the costs? Then the IND will assess your application. If the IND needs more information, you will receive a letter about this. If the IND can decide immediately, you will also receive a letter.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data during the processing of your application, notification or request. This means that, if needed, the IND will request data from you yourself and from other organisations or persons. The IND also uses and stores data and passes them on to other organisations. When doing so, the IND complies with the rules laid down in privacy legislation. For instance the IND must treat data safely and with due care. The law also gives rights. At your request, for example, you will be allowed to see which data on you the IND processes. You can also get information on why the IND processes these data and to whom your data have been passed on. On www.ind.nl you can find out how the IND deals with your data and which rights you have. You can also find out how to exercise your rights.

Would you like more information?

Then visit the IND website at www.ind.nl. You can also call the IND. The telephone number is 088 043 04 30 (you pay your normal charges for this information number). From abroad you can call +31 88 043 04 30.

1 Sponsor

Only the sponsor can fill in this form. Does your family member want to apply for an MVV abroad? Then your family member must go to the Dutch representation in that country. This could be an embassy or consulate.

> Please tick

I am the sponsor

2 Details of the sponsor

2.1 V-number (if known)

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2.2 Citizen Service Number (if known)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2.3 Name (as included in the Personal Records Database (BPR*))

Surname

First names

* this is the register in which municipalities include personal data of citizens.

2.4 Sex Male Female

2.5 Date of birth

<i>Day</i>	<i>Month</i>	<i>Year</i>

2.6 Place of birth

2.7 Country of birth (as stated in the passport)

2.8 Nationality

2.9 Civil status

- unmarried (single or cohabiting)
- married (legally)
- married (traditionally/religiously)
- registered partnership
- divorced
- widow/widower

2.10 Residential address

Street

House number and addition

Postcode

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Town

2.11 Telephone number

--	--	--	--	--	--	--	--	--	--	--	--

2.12 E-mail _____

3 Details of the family member

3.1 V-number (if known)

--	--	--	--	--	--	--	--	--	--	--	--

3.2 Name (as stated in the passport) *Surname*

First names

3.3 Sex Male
 Female

3.4 Date of birth

<i>Day</i>		<i>Month</i>		<i>Year</i>					
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3.5 Place of birth _____

3.6 Country of birth (as stated in the passport) _____

3.7 Nationality _____

3.8 Civil status unmarried (single or cohabiting)
 married (legally)
 married (traditionally/religiously)
 registered partnership
 divorced
 widow/widower

4 Documents and appendices

You must **always** enclose the following documents with the application form.

Documents

- A copy of a means of evidence showing the identity of your family member; and
- A recent and clear photo of the face of your family member.

Appendices

- [The appendix 'Antecedents Certificate'](#) (if your family member is 12 years of age or over).
- [The appendix 'Declaration by Sponsor \(family members and relatives\)'](#).
- [The appendix 'Declaration of Intent to undergo a TB test'](#). (if your family member has the nationality of one of the countries that do not appear on the list in the [appendix 'Exemption from the obligation to undergo a tuberculosis \(TB\) test'](#).)

In the next section (*5 Documents and appendices per family member*) it is indicated **per family member** which documents and appendices you must also enclose with the application form.

5 Documents and appendices per family member

State which family member you want to bring to the Netherlands. Please use a separate application form for each family member for whom you want to submit an application. It is stated which documents and appendices you must enclose for each family member. In the next section (*6 Information on documents and appendices*) you will find out which requirements these documents must meet.

Your parent

Documents

- A copy of your birth certificate **or** a copy of another means of evidence showing your family relationship with your parent.
- A copy of a means of evidence showing who your guardian is in the Netherlands.

Appendices

- [The appendix 'Application for a DNA test in case of family reunification'](#).

Your biological child (18 years of age and over)

Documents

- A copy of your child's birth certificate **or** a copy of another means of evidence showing the family relationship with your child.

Appendices

- [The appendix 'Application for a DNA test in case of family reunification'](#).
- [The appendix 'Questionnaire family relationship child'](#).
- [The appendix 'Declaration of marital status'](#).

□ Your foster child of full age

Documents

- A copy of a means of evidence showing the identity of the biological parents of your family member.
- A copy of a means of evidence showing the family relationship between you and the child.
- A copy of the child's birth certificate **or** a copy of another means of evidence showing the family relationship between the child and the child's biological parents.

Appendices

- [The appendix 'Application for a DNA test in case of family reunification'](#).
- [The appendix 'Declaration of marital status'](#).
- [The appendix 'Questionnaire family relationship child'](#).

In addition if the biological parents of your child have died:

Documents

- A copy of the death certificates of the biological parents of your foster child.
- a copy of a means of evidence showing that you are the guardian of your foster child.

□ Your brother or sister

Documents

- A copy of a means of evidence showing your family relationship.

Appendices

- [The appendix 'Brother or sister in case of family reunification and 8 ECHR'](#)
- [The appendix 'Declaration of marital status'](#).

□ Other family members

Documents

- A copy of a means of evidence showing your family relationship.

Appendices

- [Appendix Questionnaire 'Family life 8 ECHR'](#).

6 Information on documents and appendices

For your application you must prove the identity of your family member and the family relationship.

Identity

What must you send?

Send a copy of the passport of your family member. Does your family member not have a passport? Then send a copy of another proof of identity. A proof of identity is a document from the government of the country of origin. This is the country of which your family member has the nationality. A proof of identity contains personal details and a passport photo. Does your family member not have a passport or another proof of identity? Then send as many other documents as possible showing the identity of your family member.

How do you send the documents?

If there is a passport or proof of identity you should only copy the pages with:

- the personal details; and
- term of validity; and
- travel stamps; and
- the signature of your family member.

You must copy all pages of other documents.

Family relationship

What must you send?

Send a copy of original documents that prove the family relationship.

How do you send the documents?

Copy all pages of the document. Once the IND has received your application you will receive a confirmation of receipt. An appendix is enclosed with this confirmation of receipt that you must use to send the original documents. It is therefore important for these documents already to be available in the Netherlands. You do not need to send the documents again that were already examined during the asylum procedure.

Translation of the documents

All documents must be written in Dutch, English, German or French. Are the documents written in a different language? Then a sworn translator must translate these documents. This is a translator who has been sworn in by a Dutch court. This translator is listed for this language in the register of sworn interpreters and translators (Rbtv). You can find the Rbtv via www.bureauwbvtv.nl. You must also send this original translation.

Absence of documents

Identity

Do you not have documents to prove the identity? Then explain why not in a separate letter. Make sure that the explanation is comprehensive and deals personally with your family member. A mere explanation of the situation in the country of origin is not sufficient. Please explain:

- why your family member has never had documents; or
- why your family member once had documents but no longer has them now.
- how your family member has managed to survive without documents in day-to-day life in the country of origin.

Family relationship

Do you not have documents to prove the family relationship? Then explain why not in a separate letter. Make sure that the explanation is comprehensive and deals personally with your family member. A mere explanation of the situation in the country of origin is not sufficient. Please explain:

- why your family member has never had documents; or
- why your family member once had documents but no longer has them now.
- how your family member has managed to survive without documents in day-to-day life in the country of origin.

Value of document

When assessing your application, the IND examines all documents that you sent. The IND attaches more value to government documents. It is also important for the documents to contain sufficient personal details, such as the surnames and given names of you and your family member and your dates of birth. A document also has more value if there is a photo on it. The IND attaches less value to documents that the government has not issued. This also applies to documents with few personal details or documents without a photo.

Assessment of identity and family relationship

The IND assesses whether you have made the identity of your family member and the family relationship plausible. To do so, the IND assesses all documents and statements together. Does the IND think that you have made the identity and family relationship plausible? Then the IND will see if you have been given the benefit of the doubt. This means that the IND will examine further, or assess your application positively. An examination can be an interview or a DNA test.

Appendices

It is also important for you to fill in the appendix completely. Has the IND asked for an explanation? Then make sure that you write a comprehensive and personal explanation. A short explanation is not sufficient for the IND.

8.5 E-mail

8.6 Availability of contact person

- Monday Thursday
 Tuesday Friday
 Wednesday

8.7 > Tick if you receive assistance from the Dutch Council for Refugees (in Dutch: *VluchtelingenWerk* or VVN) and you want the VVN to receive a copy of all your letters in order to assist you better. This is an option and is not mandatory.

- The IND sends me letters about the application. I ask the IND to send my contact person from the Dutch Council for Refugees a copy of these letters so that he/she can help me better with my application. I can stop this at any time by contacting the IND. I can call or write a letter to the IND.

9 Checking and signing

Before you place your signature, first check whether you have collected all documents. All documents are listed once again below. Tick what applies to you.

I have enclosed the following documents:

- A copy of a means of evidence showing the identity of my family member (with translation).
- A copy of a means of evidence showing the family relationship (with translation).
- A recent and sharp photo of the face of your family member.
- The completed 'Antecedents Certificate' with signature (if your family is 12 years of age or over).
- The completed 'Declaration of marital status' with signature.
- The completed 'Application for a DNA test in case of family reunification' with signature.
- The completed 'Questionnaire family relationship child' with signature.
- The completed 'Questionnaire 'Family life & ECHR'' with signature.
- The completed 'Questionnaire brother or sister in case of family reunification and & ECHR' with signature.
- The completed 'Declaration of sponsor' with signature.

By placing my signature, I declare that I am the sponsor of my family member. Section 2a of the Aliens Act (Vw) contains an explanation of who can be a sponsor. As a sponsor, I have rights and obligations. I know and understand them. My rights and obligations can be found on www.ind.nl (Home > Obligations of the sponsor of a family member).

I also declare that I have filled in this form truthfully. I know that the IND uses the personal details filled in, and that the IND can pass on these details to other organisations.

Are you applying to have your parents come to the Netherlands and are you below the age of 12? Then your guardian must place a signature on this application on your behalf.

9.1 Name _____

9.2 Town and date *Town* _____

<i>Day</i>		<i>Month</i>		<i>Year</i>		

9.3 Signature _____