



Application for the purpose of residence 'performing international activities on Dutch territory without an employer established in the Netherlands' (515)

Read the explanation before you start to fill out the form.

What are you applying for with this form?

With this form, you apply for a Dutch residence permit for the purpose of performing international activities in the Netherlands. Your employer is not established in the Netherlands.

You must use this form if you perform international activities:

- as a border guard of the UK Border Force to carry out border controls for the purposes of the Eurostar train connection.

Do you want a residence permit for work as an employee and are you going to work for an employer established in the Netherlands? In that case, you should use a different application form. For more information, please visit www.ind.nl.

How do you fill out this form?

This form comprises different appendices. Which appendices you need to fill out depends on your situation. Only submit your application once you have completed filling out this form, signed and you have gathered together all the requested documents and evidence. If your application is incomplete, the IND will be unable to assess your application properly.

Your family members

You may wish to stay in the Netherlands together with your family members. As sponsor, you can submit the application for your family members, but your family members can also do so themselves. If you submit the application for your family members, you use the form [Application for the purpose of residence of 'family members and relatives' \(sponsor\)](#). If your family members submit the application themselves, they must use the form [Application for the purpose of residence of 'family and relatives' \(foreign national\)](#). You can find these forms at www.ind.nl.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

Would you like more information?

Then visit the IND website at www.ind.nl. You can also contact the IND by telephone via 088 043 04 30 (normal charges apply). From abroad you can call +31 88 043 04 30.

1 Your situation

> Please tick the applicable situation

You want to apply for a residence permit with the purpose of stay 'performing international activities on Dutch territory without an employer established in the Netherlands' and you have

- not yet a valid residence permit in the Netherlands.
- a valid residence permit in the Netherlands and you wish to change the purpose of stay of this residence permit (together with extending the period of validity of the residence permit).
- a valid residence permit with the purpose of stay 'performing international activities on Dutch territory without an employer established in the Netherlands' and you are applying for an extension of the period of validity of your residence permit.

2 Means of evidence

Legalisation and translation of documents

Have official foreign documents legalised. Legalisation is making a document suitable for use in another country. Documents from some countries may also have an apostille. An apostille is a stamp or sticker showing that the signature on a document is genuine.

Having a document legalised can take a long time. You should therefore start with this a few months before submitting your application.

Documents you send with your application must be drawn up in Dutch, English, French or German. Is this not the case? Then have the documents translated. Will you have the document translated in the Netherlands? Then the translator must be sworn in by a Dutch court. Are you having the document translated abroad? Then you must have the document and the translation legalised. Always enclose the translation and a copy of the document with the application.

More information about legalising and translating documents can be found at [Legalising and translating documents | IND](#).

Special facts and circumstances

If you think special facts and circumstances may apply, that have to be considered when assessing your application, you have to provide a written declaration. You have to substantiate this declaration with as many (official) means of evidence as possible.

If you submit special circumstances in the context of Article 3.6ba, first paragraph, of the Aliens Decree, you must only submit these circumstances if this concerns your first application submitted in the Netherlands.

➤ **Employment as a border guard of the UK Border Force to carry out border controls for the purposes of the Eurostar train connection.**

Please enclose the following documents with your application:

- a copy of the identity details page of your passport. Make copies of all the pages with travel stamps as well. Do not copy empty pages.
- a signed and completed appendix 'Antecedents certificate';
- a copy of the employment contract or appointment approval showing that you will be working as a border guard of the United Kingdom Border Force on Dutch territory. This must include, among other things, the address details of the employer established abroad.

In case you have a third party submit this residence application:

- an authorisation signed by you authorising someone else to submit this application on your behalf. This authorisation is not required if you have this application submitted by a lawyer based in the Netherlands. However, the details of this lawyer must be filled in at section 5 'Details of authorised representative (if applicable)'.

3 Your personal details

Write in block letters

3.1 Name
(as stated in the passport)

Surname

First names

3.2 Sex

- Male
 Female

3.3 Date of birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

3.4 Place of birth

3.5 Country of birth
(as stated in the passport)

3.6 Nationality

3.7 Civil status

- unmarried (single or cohabiting)
 married
 registered partnership
 divorced
 widow/widower

3.8 Home address in the
Netherlands

Street

Number

Postcode

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Town

3.9 Telephone number

3.10 E-mail

3.11 The address where you actually perform activities in the Netherlands

Street

Number

Postcode

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Town

4 Details of your employer established abroad

4.1 Company name

4.2 Name of contact person

4.3 Postal address

Street

Number

P.O. box (if applicable)

Postcode

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Town

Country

4.4 Telephone number

4.5 E-mail

5 Details of the authorised representative

Please note! Only complete this section if the residence application is submitted by an authorised representative. If you (the foreign national) are submitting the application yourself, proceed to section 6.

- 5.1 Is the foreign-based employer (listed in section 4) authorised to submit this application? *> Please tick*
 No → Proceed to 5.2.
 Yes → Proceed to section 6. *Please note!* You do need to enclose an authorisation completed and signed by the foreigner with the application.
- 5.2 Is the application submitted by a lawyer based in the Netherlands? *> Please tick*
 No → Proceed to 5.3.
 Yes → Proceed to 5.4. *No authorisation needs to be enclosed with the application.*
- 5.3 The application is submitted by a person other than a lawyer based in the Netherlands. Proceed to 5.4. *Please note!* You do need to enclose an authorisation completed and signed by the foreigner with the application.
- 5.4 Company name _____
- 5.5 Name of the authorised representative _____
- 5.6 Name of contact person _____
- 5.7 Postal address
- | <i>Street</i> | <i>Number</i> |
|---------------|---------------|
| _____ | _____ |
| _____ | _____ |
- P.O. box (if applicable)*
- _____
- Postcode*
- | | | | | | | | |
|--|--|--|--|--|--|--|--|
| | | | | | | | |
|--|--|--|--|--|--|--|--|
- Town*
- _____
- Country*
- _____
- 5.8 Telephone number _____
- 5.9 E-mail _____

6 Location where to collect your residence permit

The IND office where you come to collect the residence permit

- Amsterdam 's-Hertogenbosch
(Den Bosch) Den Haag Zwolle

You can also collect your residence permit at an expat center: (Some expat centers charge a fee for this service and some expat centers require an appointment to collect the residence permit)

- Amsterdam Den Haag Eindhoven Enschede
 Groningen Maastricht Nijmegen Rotterdam
 Utrecht Wageningen

7 Signing

Signing this form will bring you rights and obligations. If you do not know what these rights and obligations are, then visit the website www.ind.nl.

- ✓ I declare I have completed this form truthfully.
- ✓ I know that the personal details supplied will be processed in connection with the Aliens Act 2000 and will be passed on to authorities that need these personal details for that purpose.

Please note! If the application is submitted by an authorised representative, this section should be completed by the authorised representative.

I submit this form and _____ (number) of appendices/documents in evidence.

7.1 Name

7.2 Place and date

Place

<i>Day</i>	<i>Month</i>	<i>Year</i>				

7.3 Signature

8 Submitting the application, payment and biometric information

- You have collected, copied and enclosed all necessary supporting documents required for the application. Proceed to the appendix '[Submitting and paying the application \(by the foreign national\)](#)' for further instructions.
- You have to have your fingerprints and facial image (passport photo) taken to determine his identity. The biometric information is also required to create a residence permit. For the residence permit the IND also needs your signature. See the appendix '[Fingerprints, passport photo and signature](#)'.